



San Diego Unified
SCHOOL DISTRICT

Finance Division: Payroll Department
4100 Normal Street, Room 1150, San Diego CA 92103-2682
Phone (619) 725-7736 ~ FAX: (619) 686-6729

CANCELLATION OF DIRECT DEPOSIT

EMPLOYEE NAME: _____

EMPLOYEE ID: _____

SUBMITTING THIS FORM WILL TERMINATE *ALL* EXISTING ACCOUNTS.

Name of Financial Institution:

Account number(s) to cancel:

Signature: _____

Date: _____

This form may be delivered to the Payroll office or faxed to **(619)686-6729**.

For assistance please contact **Laura Rubio @ (619)725-7736**.

Thank you