

# DEPENDENT ELIGIBILITY VERIFICATION REQUIREMENTS

Eligible Dependent Type	Eligible Dependent Definition	Required Documentation for Proof of Eligibility
<b>Legal Spouse</b>	Legally married spouse as defined by State law	<ul style="list-style-type: none"> <li>Marriage Certificate if married less than one year; otherwise, provide a signed copy of your most recent Federal Tax Return of employee and spouse (blackout financial information)**</li> </ul>
<b>Domestic Partner</b>	Same-sex domestic partners of any age, or opposite-sex domestic partners where one or both are over age 62 and who meet the requirements under the Social Security Act	<ul style="list-style-type: none"> <li>California Certificate of Domestic Partnership issued by the Secretary of State; or</li> <li>Completed Domestic Partnership Affidavit</li> </ul>
<b>Biological Child</b>	Direct biological child under age 26	<ul style="list-style-type: none"> <li>Government-issued Birth certificate reflecting that the child is the employee's or spouse's child, or</li> <li>Most recent copy of tax return with signature of Employee/Spouse listing child as dependent (blackout financial information) **</li> </ul>
<b>Step Child</b>	Direct biological child (under age 26) from a spouse's prior family	<ul style="list-style-type: none"> <li>Government-issued Birth certificate reflecting that the child is the spouse's child, AND government issued marriage certificate if married less than one year, or</li> <li>Government-issued Birth certificate reflecting that the child is the spouse's child, AND signed copy of most recent Federal Tax Return of employee and spouse (blackout financial information)**</li> </ul>
<b>Adopted Child</b>	Adopted child under age 26	<ul style="list-style-type: none"> <li>Government-issued Adoption Order, AND government issued birth certificate, or</li> <li>Foreign adoption approved by the INS or legal adoption documents from foreign country AND home government-issued birth certificate</li> </ul>
<b>Guardianship Child</b>	Persons under the age of 18 for who you have legal guardianship	<ul style="list-style-type: none"> <li>Court Order of Legal Guardianship, AND first page of Federal Tax Return (blackout financial information) ** Excludes temporary guardianship orders.</li> </ul>
<b>Disabled Child</b>	Disabled child over the age of 26 for whom you have the legal responsibility to care	<ul style="list-style-type: none"> <li>Notice of disability determination from medical carrier prior to attaining age 26 AND child documentation (biological/step/adopted/guardianship), or</li> <li>Notice of disability determination from the Social Security Administration prior to attaining age 26 AND child documentation (biological/step/adopted/guardianship)</li> </ul>

Dependents who do not meet the definitions as listed above are not eligible dependents

\*\* Copies of most recent Federal Tax Return must include all pages including the signature page; and return must be for the tax year prior to adding the dependents.

## If A Dependent Loses Eligibility

You are responsible for dis-enrolling any dependent who loses eligibility (e.g., divorce, termination of a domestic partnership, death) **within 31 days** of the dependent's eligibility status change.

In many cases, dependents losing coverage will be entitled to continue coverage under COBRA (Consolidated Omnibus Budget Reconciliation Act of 1985). They also may want to explore their options through the health insurance Marketplace established under the Affordable Care Act. They can find information for California at [www.coveredca.com](http://www.coveredca.com) or by calling 800.300.1506.

Regardless of the timing of notice to the District, coverage for an ineligible dependent will end on the last day of the month in which the member loses eligibility (subject to any continued coverage option available and elected).