



# Creating Your 2018 California Assessment of Student Performance and Progress (CAASPP) Schedule

## CAASPP Testing Windows for SDUSD

- Traditional calendar schools, Grades 3-8, and Grades 11-12: April 9 - June 8, 2018
- Year-round calendar schools, Grades 3-8: May 14 - July 13, 2018

## Scheduling Time for Smarter Balanced Assessments:

All students participating in the Smarter Balanced Assessments will receive a Computer Adaptive Test (CAT) and a Performance Task (PT) in both English language arts/literacy (ELA) and mathematics.

The following table contains rough estimates of the time it will take most students to complete the Smarter Balanced assessments. This information is for scheduling purposes only, as the assessments are not timed. **Please note: the classroom activities have been eliminated.**

### Estimated Testing Times for Smarter Balanced Assessments

Content Area	Grades	Computer Adaptive Test (CAT) items hrs : mins	Performance Task (PT) hrs : mins	Total hrs : mins
English Language Arts/Literacy	3-5	1: 30	2:00	3:30
	6-8	1:30	2:00	3:30
	HS	2:00	2:00	4:00
Mathematics	3-5	1:30	1:00	2:30
	6-8	2:00	1:00	3:00
	HS	2:00	1:30	3:30
Both	3-5	3:00	3:00	6:00
	6-8	3:30	3:00	6:30
	HS	4:00	3:30	7:30

When developing a testing schedule, use the estimated testing times to calculate the number of days and the amount of time it will take to complete an assessment in each content area and grade level.

**These estimates do not account for any time needed to start computers, load secure browsers, and log students on, nor do they account for breaks.**



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## Recommended order of online administration

Smarter Balanced recommends that students take the CAT and PT items on separate days to minimize the effect of student fatigue. For each content area, Smarter Balanced also recommends that students begin with the CAT items and then the PT. Schools may opt to administer in a different order if needed.

## Recommended Order of Test Administration



## Duration and timing information for ELA and mathematics

The scheduling/rules for each of these components is included in the following tables. Note that the duration, timing, break/pause rules, and session recommendations vary for each content area and component.

### Assessment Sequence—ELA

ELA	CAT Items	Performance Task (PT)
<b>Number and Duration of Sessions</b>	Recommendations: <ul style="list-style-type: none"> <li>Two sessions (recommended) and no more than six sessions (rare/extreme).</li> <li>Session durations range from <b>40–60 minutes</b>.</li> </ul>	The PT is presented in two parts.           Recommendations: <ul style="list-style-type: none"> <li>Administer in two sessions corresponding to Parts 1 and 2 of the PT.</li> <li>Session durations range from <b>60–120 minutes</b>.</li> <li>Part 2 should be scheduled to allow students enough time to complete the full write in one test session.</li> </ul>
<b>Breaks within Sessions</b>	Breaks can be provided during the test sessions using the software’s pause feature. If the test is paused for more than <b>20 minutes</b> , the student will not be able to go back to items on the previous screens. <ul style="list-style-type: none"> <li>Recommendation: A single test session should not include a break longer than 20 minutes.</li> </ul>	The PT is presented in two parts. Students can take breaks within Parts 1 and 2; however, once a student moves to Part 2, he or she will not be able to review or revise items in Part 1. <b>There are no pause restrictions for the PT.</b> <ul style="list-style-type: none"> <li>Recommendation: Students complete Part 1 in one test session and Part 2 the next school day.</li> </ul>
<b>Total Duration</b>	Once a student has started the CAT items, they will be available for <b>45 calendar days</b> . <ul style="list-style-type: none"> <li>Recommendation: Student completes this portion within <b>five days</b> of starting.</li> </ul>	Once a student has started the PT, it will be available for <b>10 calendar days</b> . <ul style="list-style-type: none"> <li>Recommendation: Student completes each part of the PT within <b>one day</b>.</li> </ul>



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## Assessment Sequence—Mathematics

Mathematics	CAT Items	Performance Task (PT)
<b>Number and Duration of Sessions</b>	<p>Recommendations:</p> <ul style="list-style-type: none"> <li>Administered in two sessions.</li> <li>Session durations range from <b>40–60 minutes</b>.</li> </ul> <p>Most students will complete the CAT items in two sessions of 60 minutes or less or one long session of more than 60 minutes.</p>	<p>Recommendations:</p> <ul style="list-style-type: none"> <li>Administered in one session.</li> <li>Session duration ranges from <b>40–120 minutes</b>.</li> </ul>
<b>Breaks within Sessions</b>	<p>Breaks can be provided during the test sessions using the software’s pause feature. If the test is paused for more than <b>20 minutes</b>, the student will not be able to go back to items on the previous screens.</p> <ul style="list-style-type: none"> <li>Recommendation: A single test session should not include a break longer than 20 minutes.</li> </ul>	<p>Students can take breaks during PT test sessions. Mathematics PT items are presented on a single screen. Following a break, the student will have access to the same items. <b>There are no pause restrictions for the PT.</b></p>
<b>Total Duration</b>	<p>Once a student has started the CAT items, they will be available for <b>45 calendar days</b>.</p> <ul style="list-style-type: none"> <li>Recommendation: Student completes this portion within five days of starting it.</li> </ul>	<p>Once a student has started the PT, it will be available for <b>10 calendar days</b>.</p> <ul style="list-style-type: none"> <li>Recommendation: Student completes the PT in one day.</li> </ul>

### Additional administration recommendations

<p><b>Important reminders:</b></p> <ol style="list-style-type: none"> <li>For the performance tasks, students may be best served by sequential, uninterrupted time that may exceed the time in a student’s schedule.</li> <li>Minimize the amount of time between beginning and completing each test within a content area.</li> <li>The number of items will vary on the CAT portion of each student’s test.</li> <li>The tests are not timed, so all time estimates are approximate.</li> <li>Students should be allowed extra time if they need it, but test administrators need to use their best professional judgment when allowing students extra time. Students should be actively engaged in responding productively to test questions.</li> <li>The test can be spread out over multiple days as needed.</li> </ol>
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### Test expiration

A student’s CAT remains active until the student completes and submits the test or **45 calendar days** after the student has begun the test, whichever occurs sooner. However, it is recommended that students complete the CAT items portion of the test within **five days** of starting the designated content area.

The PT is a separate test that remains active only for **10 calendar days** after the student has begun the PT. However, Smarter Balanced recommends that students complete the PT within **three days** of starting in each content area.



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## Scheduling Time for the California Science Test (CAST):

Administration of the CAST field test is estimated to take approximately two hours. Note that the CAST is an untimed test, but almost all students should complete it within two hours.

### Assessment Sequence—Science

Science	CAST
<b>Number and Duration of Sessions</b>	Recommendations: <ul style="list-style-type: none"><li>• Administered in one session.</li><li>• Session duration should take approximately two hours.</li></ul>
<b>Breaks within Sessions</b>	Breaks can be provided during the test sessions using the software's pause feature. If the test is paused for more than 20 minutes, the student will not be able to go back to items on the previous screens.
<b>Total Duration</b>	Once a student has started the CAST, this test will be available for <b>45 calendar days</b> . <ul style="list-style-type: none"><li>• Recommendation: Student completes this portion within <b>five days</b> of starting it.</li></ul>

### Additional administration recommendations

#### Important reminders:

1. For the CAST, students may be best served by sequential, uninterrupted time that may exceed the time in a student's schedule.
2. Minimize the amount of time between beginning and completing the test.
3. The tests are not timed, so all time estimates are approximate.
4. Students should be allowed extra time if they need it, but test administrators need to use their best professional judgment when allowing students extra time. Students should be actively engaged in responding productively to test questions.
5. The test can be spread out over multiple days as needed.



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## Scheduling Time for the California Alternate Assessment (CAA):

Administration of CAA is estimated to take approximately 95 minutes per content area. Note that the CAA is an untimed test.

### Assessment Sequence—ELA and Math

ELA and Math	CAA
<b>Number and Duration of Sessions</b>	Recommendations: <ul style="list-style-type: none"><li>• Session duration should take approximately <b>95 minutes per content area</b>.</li><li>• As many testing sessions and days required to meet the needs of the student.</li><li>• The test examiner can make the decision to pause and resume the test administration if the student is no longer engaged, is not actively participating, or is showing signs of behavioral or functional concerns related to the test.</li></ul>
<b>Breaks within Sessions</b>	Breaks can be provided during the test sessions according to the individual student needs.
<b>Total Duration</b>	Once a student has started the CAA, this test will be available for <b>45 calendar days</b> . <ul style="list-style-type: none"><li>• Recommendation: Student completes this portion within five days of starting.</li></ul>