

Test Administrator Site Layout

The screenshot shows the Test Administrator Site interface. At the top right, a navigation bar includes links for Student Lookup, Approved Requests, Print Session, Help Guide, Alerts, and Logout as Bro. Below this is the caaspp logo and a session ID box labeled 'Operational Session ID' containing 'UAT-AC01-1' and a red 'STOP' button. To the right of the session ID are 'Select Tests' and 'Approvals' buttons. A table titled 'Students in your Operational Test Session' displays one student with columns for Student Name, State-SSID, Opp #, Test, Requests, Student Status, Test Settings, and Pause Test. Below the table is an 'Instructions' section with three numbered steps: 1. Start Session, 2. Approve Students, and 3. Monitor Progress. A fourth callout points to the 'Test' column header in the table.

caaspp
California Assessment of Student Performance and Progress

Operational Session ID
UAT-AC01-1

Select Tests

Approvals

Students in your Operational Test Session

0 students awaiting approval 0 print requests 1 active tests

Student Name	State-SSID	Opp #	Test	Requests	Student Status	Test Settings	Pause Test
XXXXX, XXXXX	CA-4159598220	1	Grade 07 ELA CAT Test		started: 4/44		

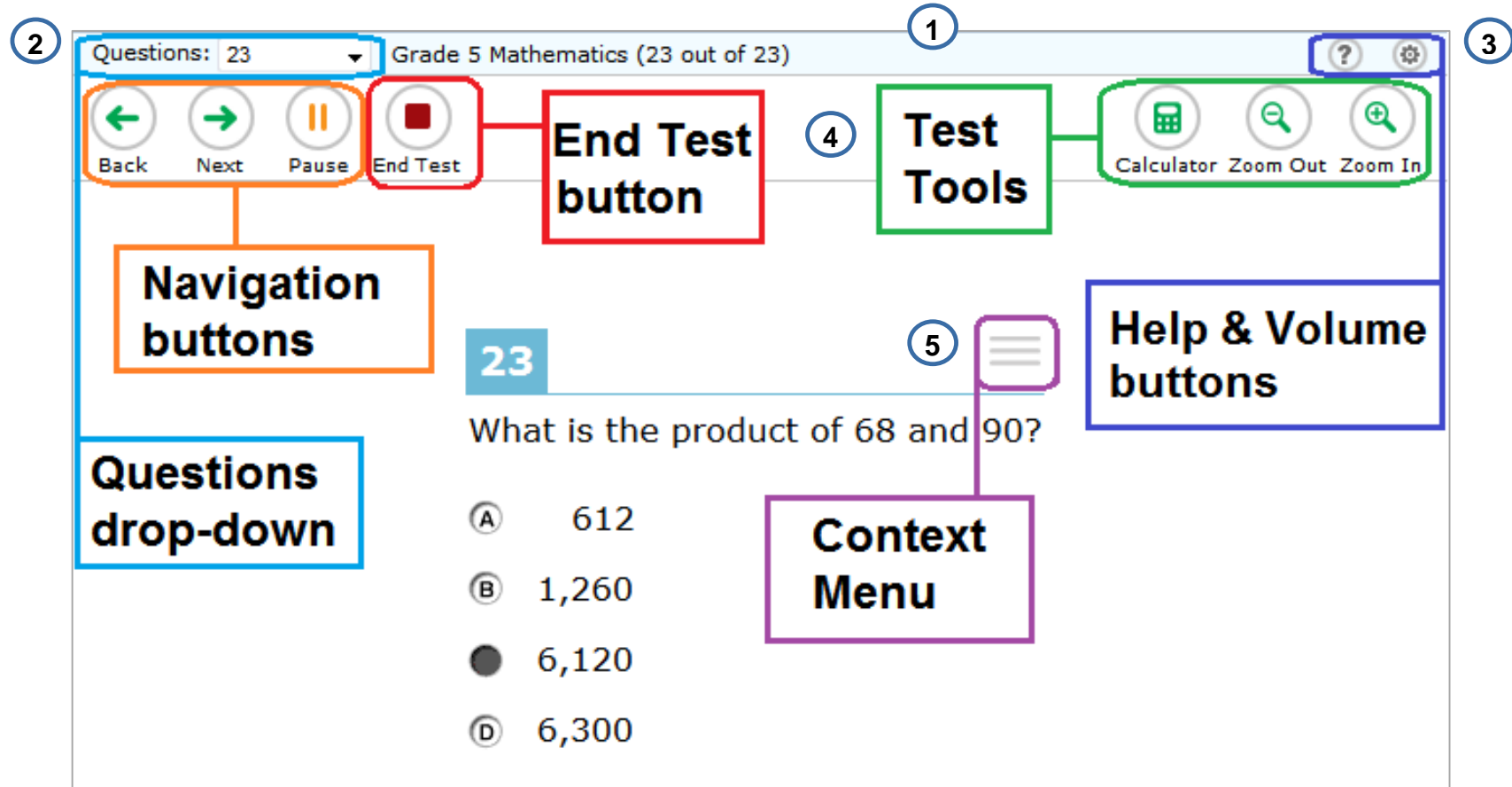
Instructions

- 1 Start Session**
Press the **Select Tests** button, mark the checkboxes for the tests you wish to include, and then press the **Start Session** button.
- 2 Approve Students**
Press the **Approvals** button, review each student's test details, and then press the button.
- 3 Monitor Progress**
Monitor the **Students in your Test Session** table. You can use the button to view print requests and the button to pause students' tests.
To stop a test session, press the button next to the Session ID.

The following are essential features in the Test Administrator Site:

1. Session ID and **[Stop]** session button
2. **[Select Tests]** button
3. **[Approvals]** button
4. *Students in Your Test Session* table

Student Test Layout



The following are essential features in the Student Test Layout:

1. Banner- displays the current question number, test name, and **[Help]** button
2. Questions drop-down list
3. **[Help]** and volume button
4. Global Menu- navigation and global test tool buttons
5. Context Menu