Frequently Asked Questions About DataDirector

1) What is DataDirector?

DataDirector is a web-based data and assessment management system that allows you to view, disaggregate, and analyze student data.

2) How will DataDirector benefit me?

The system allows you to easily access student data:

- CST (5 years of data), CAHSEE, and CELDT reports
- Benchmark results (all Benchmark tests given starting in 2008-2009)
- Important demographic information (e.g. language level, language fluency, ethnicity, etc.)
- Student contact, schedule and transcript (unofficial) information

3) Where does the data in the system come from?

Student, teacher, course, access permissions and rostering information comes from Zangle. State data (CST, CELDT, CAHSEE) comes from the state to the Office of Accountability which is then uploaded into DataDirector. Some test results are scanned in using DataScanner such as the Benchmarks while some assessment results are hand entered (WRAP/DRA, Modified Sam Jr.)

4) How often are the data updated?

Information from Zangle is uploaded to DataDirector nightly so changes made in Zangle today are viewable in DataDirector tomorrow. Any exam results that are scanned using DataScanner are available as soon as they're scanned. Any hand entered data is available as soon as it's entered.

5) Who can access DataDirector?

Teachers with students rostered to them *automatically* have access. Site administrators and staff who do not have students rostered to them can be given access at their school upon permission of the school's principal. For step-by-step instructions, go to: sandi.net/datadirector > Job Aids for DataDirector > Providing DataDirector Access to Non-Teaching Staff .

6) What data can I access?

Once a student has been rostered to a teacher, she/he will always have access to that student's data – past and present. Individuals with administrative rights view all student data at a site.

7) How do I access DataDirector?

As a web-based tool, the system is accessible anywhere you have internet access. To login to DataDirector, go to: https://www.achievedata.com/sdusd. Enter your employee ID for your username and your district password for the password.

8) How do I get help using DataDirector?

Posted on our DataDirector **district** website are step-by-step job aids and interactive tutorials (sandi.net/datadirector > Job Aids for DataDirector or Job Aids for DataScanner). Also, DataDirector has many useful help documents accessible when logged into DataDirector (click on DataDirector Help from within DataDirector). You can also send an email to datadirector@sandi.net and one of our support staff will respond shortly.

9) Where can I find the latest information about DataDirector?

The latest information about using DataDirector is communicated in the "What's New?" section on our district's website sandi.net/datadirector. To locate DataDirector from the sandi.net Home page: click on the Staff tab > DataDirector Login.

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