



**iHIGH VIRTUAL ACADEMY ADMISSIONS AGREEMENT
2011-2012**

Student: _____ Grade _____

iHigh Virtual Academy provides a voluntary independent study option for students not enrolled in another public school. The choice of classroom instruction at another site is available at any time. Students who fail to attain minimum academic standards may not continue in Independent Study. (Ca. Ed. Code) District intervention strategies designed for students reading below grade level are classroom-based and are not available at iHigh Virtual Academy.

Online learning requires a great deal of self-discipline, self-monitoring, and time management skills. Our online classes require a great deal of reading and interacting with others through the discussion boards. Students should expect to spend four to six hours per day on assignments and assessments.

Successful completion of assignments and compliance with this agreement for one semester (as stipulated by SDUSD policy) will allow the student to enroll for the next semester. Non-compliance with this agreement, missing two scheduled appointments, or twice failing to complete and submit assignments as scheduled (as stipulated by SDUSD policy) shall require a conference and may result in termination of enrollment.

We believe that students, parents and staff need to work together to ensure that students achieve high standards.

As a student, I will be responsible for:

1. Logging in daily and successfully completing the required coursework (reading, assignments, studying, assessments). Ed Code requires the equivalent of at least 240 mins. per day, 5 days per week.
2. Contacting my instructors for assistance when needed, including coming to school for one-to-one tutoring and support.
3. Reporting to school as needed for science labs and other courses that require face-to-face meetings and/or webinars.
4. Reporting to school on an assigned schedule, as determined by the Supervising Teacher, to address such issues as overdue assignments, low test scores, or similar academic concerns.
5. Identifying all assignments with student name, date, subject, and page number or topic.
6. Submitting all work for all assigned subjects to the Supervising Teacher on or before the monthly due date. (binder due dates)
7. Participating in district- and state-mandated assessments. (CAHSEE, STAR, Fitnessgram, etc.)
8. Following the expectations outlined in the Student Handbook, including the Academic Honesty Policy and the Network Use Guidelines.
9. Showing respect for and cooperation with all adults and classmates while on campus.
10. Returning all materials and equipment that belong to the school and are utilized on a loan basis.
11. Engaging in educational activities while on campus and leaving campus by 3:10 PM daily.

Date

Student Signature

(continued)

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As a parent/guardian, I will be responsible for:

1. Communicating the importance of education to my child.
2. Monitoring the student's progress by checking for completion of assignments, quality of work, and acceptable grades.
3. Maintaining effective email and phone communications with iHigh instructors and staff.
4. Providing transportation for required on-campus activities, including proctored mid-term and final exams, monthly binder due dates, **annual district- and state-mandated assessments (CAHSEE, STAR, Fitnessgram, etc.)**, and required reporting for students with overdue assignments or other academic concerns.
5. Ensuring that students are picked up from campus by 3:10 PM.
6. Notifying teachers or counselor of any concerns or problems that may affect school performance.
7. Returning materials and equipment that belong to the school and are utilized on a loan basis or, in the case of lost or damaged items, assuming financial responsibility.
8. Providing and being responsible for transportation to optional extra-curricular activities. (The district and its agents are not liable for damages or injury resulting from such transportation, supervision, or condition of non-district facilities and equipment.)

Date

Parent/Guardian Signature

As a staff, we will be responsible for:

1. Providing academic support, monitoring and evaluation in ways that will motivate, engage and encourage our students.
2. Loaning students all necessary materials and equipment. (texts, netbooks, printers, headsets)
3. Explaining and modeling assignments so that our students have a clear understanding.
4. Responding promptly to electronic correspondence (questions/requests) from students and parents.
5. Grading assignments and assessments in a timely manner and providing meaningful feedback.
6. Providing a safe and positive atmosphere for learning, both online and on campus.
7. Communicating to parents ways they can support student learning at home.
8. Supplying clear evaluations of student progress to students and parents.
9. Notifying parents of any concerns or problems in a timely manner.
10. Monitoring daily attendance credit, including review of monthly work samples for audit files.

Date

iHigh Staff Signature

On-campus attendance is required for:

- Monthly binder due dates (work samples required for audit files and attendance credit)
- Weekly labs for science classes (Biology, Chemistry, Physics and Earth Science)
- Weekly or bi-weekly class meetings for PE and selected electives
- Proctored unit tests, mid-term exams & final exams
- Students who are not successful in completing their assignments independently
- CA High School Exit Exam workshops for grades 9 and 10 (weekly Feb.-March)
- District- and state-mandated assessments. (CAHSEE, STAR, Fitnessgram, Benchmark exams)
- Senior Exhibition Workshops and Graduation meetings (monthly Feb.-June)
- Teachers may schedule webinars in place of face-to-face meetings for some courses.**